

Resume

Mr. Deshamukh Sagar Raghunath

A/P: Manjarde, Tal. - Tasgaon,

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Career Objective

I am seeking a position where I can use my utmost personal qualities and skills, which I got in graduation and post-graduation studies, like ability to work hard, strong interpersonal skill, obedience and eagerness to learn new thing for improvement in a quality Organization.

Career History

Currently Working in Rayat Shikshan Sanstha's, Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj as Assistant Professor in English.

Worked in Dr. Reddy's Foundation, Hyderabad as Center Coordinator.
From Feb. 2019 to August 2020

Role and Responsibilities

- Take Classes and Deliver Modules
- Student management
- Documentations.
- Take seminars
- Helping in writing up of reports.
- Organizing workshops, seminars.
- Giving specialist administrative support and advice or guidance to students
- Dealing with complaints and enquiries.
- Meeting face-to-face with students to give guidance.
- Answering and dealing with telephone enquiries.
- Ensuring Staff work daily and equipment report.
- Maintain attendance report of student.
- Re-solving maintenance issues and arranging routine maintenance.

Professional Experience

Administrative

- Experience of Manage all staff and conduct Workshop and seminars.
- Providing dedicated support to the staff

- Ensuring that the work is going good or everything is according management.
- Experience of working in a busy environment.
- Flexible and able to adapt to the changing demands of a job.
- Ability to work efficiently and with minimal supervision.

Management

- Effectively organizing work duties.
- Knowledge of management and staff handling
- Able to effectively co-operate with colleagues to ensure goals and targets are met.
- Helping to promote good working environment.
- Maintaining good working relationships with sub-contractors.
- Having the ability to deal positively with changing circumstances.

Key Competencies & Skills

Quality assurance	Administration	Academic administration	Good communicator
Planning	Customer service	Maintenance	Staff development
Negotiating	Supervising		

Education

Degree	Subject	University/ Board	Month & Year of Passing	Percent- age (%)	Grade/ Class
SET	English	SPPU	October 2019	--	Qualified
M.A.	English (New Literatures)	Shivaji University, Kolhapur.	April-2018	58.38	'A' Grade
B.A.	English	Shivaji University, Kolhapur.	April-2016	71.78	1 st Class with Distinction
H.S.C.	Languages Geography, Education, History	Kolhapur	Feb-2013	78.33	1 st Class with Distinction
Diploma in Agriculture	Agriculture	M.P.K.V. Rahuri	May-2011	56.29	2 nd Class
S.S.C.	Languages	Kolhapur	March-2009	59.23	2 nd Class

Personal Information

Name : Mr. Sagar Raghunath Deshamukh
Gender : Male
Date of Birth : 7th November 1993
Nationality : Indian
Married Status : Single
Physically Disable : Yes (Low Vision)
Languages Known : English, Hindi and Marathi
Personal Interest : Eager to learn

Award & Scholarships

- ❖ Ideal Students Award by Dr. Appasaheb PawarVidhyarthi Bhavan “Earn & Learn” Scheme Sivaji University Kolhapur 2018
- ❖ Shivaji University Kolhapur Merit Scholarship in English 2015-2016
- ❖ Ideal Students Award by Vitthal Anna Kamble Charitable Trust Tasgaon 2015
- ❖ Ideal Students Award by NAB 2013
- ❖ Meritorial Students Award by NAB 2013

Basic Knowledge & Course

- MS-CIT
- English Communication
- A Short Term Course in Basic Computer
- Functional English
- Skill Development programme At DRF
- Knowledge of NVDA, Indo NVDA, JAWS & Typing Tutor
- Knowledge of Basic Indian sign Language
- Knowledge of Website Development
- Knowledge of Google Add-ons

Research Papers

Sr. No.	Paper Title	Journal	Publication Date
1	‘Study of Madam Bovary Novel’	International journal of research and analytical reviews	25/01/2023
2	‘Impact of Online Education on Teaching Learning Process’	International journal of novel research and development	

Participation in Competition

- Second Prize in Swachata Mitra Elocution Competition
- Third Prize in Essay writing competition
- First Prize in Lead College Intercollegiate Quiz Competition
- Second Prize in Shahu Jayanti Elocution Competition
- Actively Participated in Yuva bhushan Competition

Participation in Workshop & Seminar

- Actively Participated in One Day Workshop for “Person with Disabilities on Inclusion Education and Accessibility”
- Actively Participated in One Day Workshop for “Awareness program of visually impaired student”
- Actively Participated in One Day Workshop for “Universal Human Values”
- Actively Participated in One Day Workshop for “English for Personality Development”
- Actively Participated in One Day Workshop for “Lekhankala: TantraAni Mantra”
- Actively Participated in Five Day Workshop for “A Short Term Course in Basic Computer & English Communication”
- Actively Participated in One Day Workshop for “World Braille Day”
- Actively Participated in One Day Online Seminar for “Emotional Management”
- Actively Participated in One Day Workshop for “Subaltern Narratives : Theory and Practice”
- Actively Participated in One Day Workshop for “The Lecture Series on Contemporary Critical Theories”

Participation in Camp and Curriculum Activities

- Actively Participated in Blood Donation Camp 2014
- Completed Post-Graduation with “Earn and Learn Scheme”

Other Responsibilities

- Working as a Nodal Officer for Maha – DBT Scholarship
- Working as a Nodal Officer for Academic Bank of Credits
- Working as a SRPD Coordinator for University Examination
- Working as a Controller of Examinations for College Exams

Online Lectures

- Run online Grammar Classes on www.chaitanyafoundationedu.blogspot.com
- Working with Maha Test Series YouTube Channel as a English Teacher.

Guest Lectures

- Delivered Lecture on “Process of UDID Card” in Shivaji University Kolhapur. (International Disabled Day)
- Delivered Lecture on “Process of UDID Card” in Shivaji University Kolhapur. (Braille Day)
- Delivered Lecture on “Issues and Challenges faced by Unemployed Youth with Disabilities for relocation for Employment” – 26 February 2022

Declaration

I do hereby declare that the above given information and details are true to the best of my knowledge.

Place: Tasgaon

yours sincerely,

Date: / /2022

(Mr. Deshamukh S. R.)